



State Board of Registration for Professional Engineers and Surveyors

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Engineering Examination Instructions

Applying for the first time in Ohio for the NCEES Fundamentals of Engineering (FE)
or Principles and Practice of Engineering (PE)

**Applications must be postmarked by July 30, 2005
in order to be eligible for the October 2005 examinations**

These instructions are for first-time Ohio applicants. If you have never taken an NCEES examination in Ohio — regardless if you have taken any NCEES exam in any other state — you are a first-time Ohio applicant and need to read these instructions.

Introduction

We need your completed application, a **\$25.00** check payable to **Treasurer, State of Ohio** and your official transcripts. If you graduated from an overseas school, we still need an official transcript. If you only have one and cannot get another, we will accept a notarized copy. We do **not** accept a diploma as proof of a degree.

If you passed the Fundamentals of Engineering examination in another state, mark your application accordingly and we will verify your Engineer Intern status.

Fill out the entire application even if you are only interested in taking the Fundamentals of Engineering examination at this time.

After the staff makes sure your application is complete, your application will be reviewed by the Board's Credential Review Committee (CRC). The last CRC meeting for this examination is August 22, 2005. Anything needed by the staff (money, transcripts, photo, etc.) must be in your file and before the CRC by this date. After this meeting, anyone who has not had their qualifications reviewed will **not** be taking the October 2005 examination.

After the Board approves your qualifications, you will receive an approval letter in the mail. If you have not received your approval letter by August 17, contact the Board and find out the status of your exam approval.

After Board approval, you must register for the exam by going to <http://www.els-examreg.org/> and following the Ohio-specific instructions. Exams are offered in Cleveland, Cincinnati and Columbus.

The Board contracted with ELSSES to administer the October 2005 licensing exams. ELSSES application deadlines are:

- **August 25** for proctoring
- **August 25** for special accommodation
- **September 8** for exam registration

Fundamentals of Engineering

To qualify for the FE in Ohio you need a bachelor or graduate degree in engineering or a TAC/ABET accredited degree in engineering technology.

Students six months before graduating in an Ohio EAC or TAC/ABET curriculum are eligible to take the test while still in school with a required "dean statement." All others must be able to produce an official transcript showing the engineering degree(s) awarded.

The examination will be given on October 29, 2005. If the Board approves your qualifications, you will receive an approval letter.

After Board approval, you must register for the exam by going to <http://www.els-examreg.org/> and following the Ohio-specific instructions.

Principles and Practice of Engineering

To qualify for the PE in Ohio you need to have passed the FE exam. In addition, you need four years engineering experience (EAC/ABET degrees) or eight years engineering experience with an engineering technology degree or an engineering degree not accredited by EAC/ABET. The Board may credit up to two years engineering experience before graduation, but after the second year; this cannot exceed calendar time (e.g., if took five years to get B.S. degree, you can't get more than one year of experience credit while in college.)

The examination will be given on October 28, 2005. If the Board approves your qualifications, you will receive an approval letter.

After Board approval, you must register for the exam by going to <http://www.els-examreg.org/> and following the Ohio-specific instructions.